

## **Regulation on stimulation and award of employees of FSAEI HE “SPbPU” approved by order dated 28.03.2019 No. 644**

The regulation establishes the order of granting stimulations and awards to SPbPU’s employees, approving award documents (requests and submissions), presenting awards and the order of communication between structural divisions and officials responsible for issuing award documents.

Awarding in SPbPU is the highest form of stimulation of the University’s employees.

The employer stimulates employees who diligently fulfill their job duties.

The following types of stimulations and awards of employees are established:

- local stimulations – for timely and diligent fulfilment of duties by an employee, his or her long and impeccable work record at the University:

- ✓ expression of gratitude;
- ✓ awarding SPbPU’s Certificate of Honour;
- ✓ awarding an honorable title “SPbPU’s Honorable Employee”;

- regional awards and stimulations – regional awards and stimulations – awards and stimulations for merits for St. Petersburg;

- institutional awards – awards established by the Ministry of Science and Higher Education of the Russian Federation for outstanding achievements (merits) and longstanding diligent work (service) in the field of higher education and relevant additional professional training, scientific, scientific-technical and innovative activities, nanotechnologies, development of federal centers of science and high technology, state scientific centers and technology cities, intellectual property, in the sphere of social support and social protection of students, youth policy, other fields of jurisdiction of the Ministry of Education and Science of Russia;

- the Russian Federation President’s stimulations:

- ✓ The Russian Federation President’s Certificate of Honour;
- ✓ The Russian Federation President’s Gratitude.

- awards and stimulations of the Russian Federation Government:

- ✓ The Certificate of Honour of the Russian Federation Government;

- ✓ The Gratitude of the Russian Federation Government;
- ✓ Awards of the Russian Federation Government;
- The national awards of the Russian Federation:
  - ✓ orders, insignias, medals of the Russian Federation;
  - ✓ honorary titles of the Russian Federation.