

**Regulations on Training Students in Basic Study Programmes According to the Individual Learning Path, on the Procedure for the Recognition of Prior Learning and Credits, and Reassessment of Disciplines approved by the Order of SPbPU dated 11.12.2017 No. 2209**

The regulations were developed in order to regulate the registration of the individual learning path of students in basic study programmes, the recognition of prior learning and credits, and reassessment of disciplines for SPbPU students.

The recognition of prior learning and credits and reassessment of disciplines is carried out by the attestation commission.

Attestation commissions are established in institutes by the order of the Director of the institute.

Attestation commissions:

- establish the correspondence of the list and volume of disciplines of the University curricula to the list and volume of disciplines specified in educational documents submitted by students;

- establish a list of disciplines for the recognition of prior learning and credits, and reassessment.

On the basis of the attestation of previously acquired knowledge, the period of study is established according to an individual learning pathway, including accelerated training.

A student can be transferred to an individual learning path if at least one of the following circumstances is present:

- he / she is a person with disabilities;

- he / she is currently on a traineeship, studying abroad and in other education institutions;

- he / she has been transferred from another education institution if there is a difference in the study programmes of higher education of no more than five disciplines;

- he / she has secondary vocational education and has been enrolled in the Bachelor's degree programme or Specialist's programme;

- he / she has other exceptional circumstances.

The grounds for the recognition of prior learning outcomes and credits obtained in other educational institutions for the disciplines of the same name are:

- academic certificate;

- Diploma supplement about the previous education;

- student's application request with the resolutions of the heads of the relevant departments (directors of graduate schools) and the head of the educational unit about the possibility to recognize prior learning outcomes and credits.

Conditions for the recognition of prior learning and credits for disciplines within one level of education:

- identity of the name of the academic discipline / learning outcomes for the discipline to be recognized (in case the names are not identical, reassessment is carried out);

- the total workload of mastering a discipline under recognition should be at least 80% of the total workload of this discipline in the curriculum;

- the time period from the moment the order for expulsion of an applicant from the education institution in which he was trained, until the moment of filing an application with a request for transfer, should not exceed 5 years.

The recognition of credits is done before the start of the first examination period following the enrollment (transfer, reinstatement) of the student.

Disciplines for which there is a coincidence in the number and forms of midterm assessment, whereas in terms of content and workload, the coincidence is less than the established limits, but not less than 60%, are not subject to recognition of credits, but can only be reassessed.

Reassessment involves checking the student's residual knowledge in reassessed disciplines by an interview or in another form (for example, testing, checking reference papers and course papers), as well as, if necessary, a comparative analysis of the course syllabuses.

Reassessment can be carried out during the period of study for this academic discipline.

Students, whose prior learning and credits have been recognized or a number of disciplines in the curriculum have been reassessed, are exempted from repeated studying the corresponding discipline and may not attend classes in the recognized and / or reassessed disciplines.

The student can refuse to recognize (reassess) prior credits and traineeships. In this case, the student must attend all classes and complete all types of current, intermediate and final control in this discipline, provided for by the curriculum, or undergo a corresponding traineeship.